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**IDAHO BUREAU OF  
OCCUPATIONAL LICENSING  
90 DAY FOLLOW-UP**

On December 23, 2009, the Legislative Services Office released a management report for the Idaho Bureau of Occupational Licensing for fiscal years 2006, 2007, and 2008. The Bureau was contacted on May 7, 2010, and this report addresses how it has responded to the two findings and recommendations contained in that report.

**FINDING #1**

Authority to provide advanced funds to boards with negative cash balances is unclear.

**We recommended that the Bureau seek legislative and executive input to clarify the authority to provide temporary funding to boards until collections improve or fee schedules and/or expenditure levels can be adjusted to resolve the cash flow issues.**

**We also recommended that the Bureau consider assisting boards with rule changes that allow fees to be established within defined limits through board actions rather than formal rule setting processes.**

**AUDIT FOLLOW-UP**

The Bureau has been working with legislators to resolve this issue.

**STATUS – OPEN**

**FINDING #2**

Certificates of insurance are not requested or validated for license renewal applications.

**We recommended that the Bureau obtain certificates of insurance for all applications as directed by Idaho Code and establish procedures to validate the insurance at the time of application and during the term of the license.**

**AUDIT FOLLOW-UP**

The two boards in question now have the ability to conduct random audits to ensure that the certificates of insurance for applicants are on record at the licensee. The Bureau and boards are still not requiring certificates of insurance with the online renewal process. We will review the Bureau's audit of licensees for certificates of insurance during our next review of the Bureau in fiscal year 2011.

**STATUS – OPEN**